

STANDING RULES CONEJO VALLEY QUILTERS

MEETINGS:

1. CVQ shall hold monthly membership meetings on the third Monday of the month, unless otherwise announced. Board meetings are to be held the fourth Monday of the month, unless otherwise announced.
2. CVQ's monthly membership meetings shall be held at Ascension Lutheran Church in Thousand Oaks, California, unless otherwise announced.
3. At the monthly membership meetings, social time and sign-in shall commence at 6:30 p.m. Committee/Activity tables, displays, etc., shall be setup and ready for members prior to 6:30 p.m. The meetings shall start promptly at 7:00 p.m. and shall adjourn no later than 9:30 p.m.
4. Guests are welcome to attend the monthly membership meeting as space permits. The visitor fee is \$5.00.
5. Smoking is NOT permitted at any CVQ meeting or function. Members are to refrain from using cell phones and wearing fragrances.
6. Children are discouraged from attending monthly membership meetings. However, if they do attend, they must be accompanied by an adult who will be responsible for keeping the children quiet and well behaved. Children MUST be supervised at all times.
7. Members shall be seated and quiet during the course of meetings or presentations. All activity tables (e.g., library, workshop, membership, etc.) shall be closed during both the business and program portions of the meetings.
8. Photography and handling of quilts and other articles at both meetings and special events of CVQ shall be allowed ONLY with the prior permission of the owner or guest speaker. Photography is to be done by the appointed Historian.
9. Speakers will be allowed to sell their books, patterns, etc., at the monthly membership meetings and will be asked to donate merchandise to CVQ Library or Ways & Means.
10. Members who wish to sign out books from the library must return the book(s) at the following general meeting.

FINANCIAL:

Annual CVQ dues shall be \$30.00, renewed each July 1st. New members shall be charged an extra \$5.00 to cover the cost of the name badge. New members: CVQ dues shall be prorated semi-annually, after January 1st of each membership year. The rate on or after January 1st will be \$15.

MEMBERSHIP:

1. The CVQ membership rosters may NOT be sold or used for commercial or by membership for solicitation, advertising or personal use.
2. Board members shall wear a nametag at monthly membership meetings.
3. The CVQ Newsletter shall be provided to members only. It shall be distributed monthly, eleven (11) times per year, in an electronic format.
4. The CVQ membership roster will be sent to members electronically.

AMENDMENTS:

1. Any member may propose an amendment to the Standing Rules to the Board.
2. The proposed amendment must be submitted to the President three days prior to the Board meeting.
3. After review and approval by the Board, the amendment will be presented to the membership for approval at the next monthly membership meeting.

Revised 10/26/97

Revised 12/6/99

Revised 2/2002

Revised 10/2011

Revised 10/2016

Approved by Membership 3/2017